

January 19, 2022

-----Unapproved Minutes-----

The Saratoga Town Board met at 6:00 pm in the town hall. Chairman Rickaby called the meeting to order. All members were present; Kretschmer by Zoom. The meeting was officially noticed on January 14<sup>th</sup>, 2022.

The Pledge of Allegiance was recited.

Brandon Burroughs gave the Constable's report.

Billie-Jo Kester gave the Treasurer's report. There have been issues with the sound on the Zoom system. John with Tech Pros has been contacted and gave the Board several options. He is still waiting on for the special noise cancelling microphones from their vendor. Billie-Jo is working with Mobile Home parks in order to get all required paperwork. Town Books will be audited on February 16<sup>th</sup>.

Kasten Kester gave the Roadman report. Street signs have been ordered to replace ones that were stolen. One of the Town's plow trucks is currently being fixed.

Rhonda Carrell gave the SPARKS Committee report. They will be setting dates for meetings with the CEED Committee and moving forward with Nepco Lake access. They have their regular meetings on the 3<sup>rd</sup> Monday of each month at 6:00 PM at the Town hall. They would like to recommend to the Town Board that the Nepco Lake access be named Turtle Bay Public Access.

Heidi Kawleski gave the Clerk's report. The legal fees summary paid to Nash Law office for 2021 was presented to the Board. Correspondence was received from Wisconsin Towns Association and the U.S. Department of Treasury regarding how the ARPA funds could be used. A new business would like to open January 31<sup>st</sup>; the information will be forwarded to the Plan Commission for their next meeting. Their recommendation will then be given to the Town Board for action.

Carrell made a motion to approve the minutes of January 5<sup>th</sup>, 2022 with clerical corrections. Leichtnam seconded it. Motion passed unanimously.

Kretschmer made a motion to approve the amended minutes of December 15<sup>th</sup>, 2021. Carrell seconded it. Motion passed unanimously.

Mike Sievers with the Kellner Knights Snowmobile Club would like to be able to groom the right of away ditch area on the south side of Church Avenue. Mike said on December 3<sup>rd</sup> the Governor signed into law that snowmobiles can travel both directions on one side of the road as long as the snowmobile dims their lights for oncoming traffic. The latest snowmobile ordinance the Town adopted in 1999 will be forwarded to the Towns' attorney to update.

Mitchel Olson from Bug Tussel was not present at the meeting. Leichtnam would like to invite other providers to the Town to discuss services they could offer. The Board suggested having them type up their offers ahead of time so they can be reviewed.

The Town Board had changed the policy for reviewing Certified Survey Maps. With the time constraints for review, they wanted the CSM's to go directly to the Town Board for review. Many times the Plan Commission and Town Board weren't able to both look at the CSM's within the 30-day review window. After discussions with Adam Dekelyn at Wood County Planning and Zoning, they would allow a 60-day review time for all CSM's with a written request from the Town. The Plan Commission and Town Board would both be able to review the CSM's within the 60-days. Carrell made a motion to send a letter to Wood County Planning and Zoning

requesting an extension on the review time for all CSM's. McDonald seconded it. Motion passed unanimously.

The Plan Commission recommended the Town Board approve the Public Participation Plan. The Plan will be used during the review and rewrite of the Comprehensive Plan. McDonald made a motion to adopt the Public Participation Plan. Leichtnam seconded it. Motion passed unanimously.

Sarajane Snyder gave the Plan Commission report. Dennis Lawrence with NCWRPC will be at the February 9<sup>th</sup> Plan Commission meeting. She would like to have a joint Plan Commission/Town Board meeting to discuss expectations each has for the other, and discuss Comprehensive Planning. They set Monday, January 24<sup>th</sup> at 5:00PM in the Town office for the meeting.

After some discussion on positions, Chairman Rickaby made a motion to appoint Gordon Wipperfurth as a regular Plan Commission member and Robert Borski as the Plan Commission Alternate member. Both positions are until April 2024. The Board members approved the appointments.

The Board reviewed the proposed 2022 water monitoring contract with Collier Consulting. It will include one limited sampling event, one annual sampling event, and data analysis and report preparation for the ten monitoring wells in the Town at a cost of \$18,000. Carrell made a motion to approve the contract. McDonald seconded it. Motion passed unanimously.

Leichtnam made a motion to approve the Certified Survey Map for Korey Kobza. McDonald seconded it. Motion passed unanimously.

The Board reviewed the previous notice for the Town roadman position. An ad will be placed in the paper and online. All resumes are to be submitted by February 9<sup>th</sup>, 2022.

McDonald made a motion to approve the provisional operator's license for Carter Hendrickson and the regular operator's licenses for Angel Lucas, Branden Becker, Jennifer Lange, and Vercion Gammel. Carrell seconded it. Motion passed unanimously.

Leichtnam made a motion to pay bills. McDonald seconded it. Motion passed unanimously.

Board members gave informational announcements.

Leichtnam gave a list of twenty-five other office duties & responsibilities the Town could give the Zoning Administrator position if the Town looked at it being more of a full-time position. Leichtnam would like the Informational Announcements by the Board members to be moved up on the agenda.

The Board will meet with the Town of Grand Rapids on January 25<sup>th</sup> at 6:00PM at the Grand Rapids Fire Department to discuss the Joint Municipal Judge position and options. No one submitted paperwork to run as the Municipal Judge on the April 2022 ballot. The judge position has to be filled by a licensed lawyer that lives either in Grand Rapids or Saratoga. The per diem policy for the Town will be on the next Town Board agenda.

Leichtnam made a motion to adjourn. McDonald seconded it. Motion passed unanimously. Meeting adjourned at 7:55 p.m.

Heidi Kawleski, Clerk